

Chaddlewood Primary School

Inspiring a love of learning

Hemerdon Heights, Plympton, Plymouth, PL7 2EU Tel:
01752 337450 Email: admin@chaddlewoodschool.org.uk
www.chaddlewood-primary.plymouth.sch.uk
Headteacher: Miss Sarah King BA (Hons) PGCE
NPQH

FRIENDS OF CHADDLEWOOD SCHOOL

Stall Holders Application Form Please read these carefully

Applicants for TABLES must be made on the attached form and full details must be given of the stand and the exhibits that will be displayed and sold. No goods other than those stated on the application form may be displayed or sold without prior approval by 'Friends Committee'. Space is limited and HOLDERS are advised to make early application.

TABLE SIZES We will provide one table per stall and they are plastic coated and metal framed (70cm x 180cm). Please note tables are subject to availability and we will inform you if one is not available, in which case you would need to provide your own.

COSTS Stalls are charged at £10 and payment will need to be made with the application. The payment of refunds in respect of the cancellation of tables will be at the discretion of the Friends Committee. No refunds will be given in respect of cancellations received less than 30 days prior to the date of the Fayre. Payment may be made in cash or by cheque, made out to The Friends of Chaddlewood.

INSURANCE Please attach a photocopy of your Public Liability Insurance to the application form.

During the Fayre the stalls must be open for selling from 5.00pm to 7.00pm. In their own interests STALL HOLDERS should arrange for their stands to be staffed throughout the

whole of the hours that the Fayre is open.

Friends of Chaddlewood Primary School accepts no responsibility for security of the stands, equipment, stock, cash or any other property of STALL HOLDERS who are asked to arrange their own insurance cover.

FRIENDS OF CHADDLEWOOD SCHOOL

Contact Name[s]

Contact Address

Telephone Number

Email Address

**Description of
Stall/Activity**

**Car parking space
required?**

**There is a limit of ONE
car per stallholder.**

Public Liability

Insurance Number

Signature.....Name.....Date.....

**Return your completed form, copy of your public liability insurance and
payment to: Chaddlewood Primary School marked for the attention of
Chaddlewood Friends**